

Virtual Poster Presentations
2017 CPFI Annual Conference and National Student Retreat
Glen Eyrie Conference Center
Colorado Springs, Colorado

CPFI Annual Conference: June 15 to 18, 2017
National Student Retreat: June 14 to 18, 2017

Abstract Submission Guidelines

Do you have a unique practice idea, program, or project to share with pharmacy colleagues? Did you go on a medical mission trip that changed how you practice pharmacy? Does your pharmacy school have a CPFI Student chapter doing amazing things? Posters are an excellent method to communicate these experiences. Poster topics may cover any area of pharmacy practice, medical missions or CPFI Student Chapter Experiences. Poster abstract submissions by pharmacists, residents, and students will be considered for presentation. Please follow the guidelines for abstract submission.

Poster presenters are required to submit an electronic version of their abstract. The abstract should reflect the content that will be expressed in poster form for presentation at the conference.

Deadline for abstract submission is April 9, 2017. Abstracts may be submitted by e-mail to nancy.stoehr@cuw.edu. You will be notified by email on or before May 1, 2017 regarding acceptance of your abstract for presentation.

Abstracts should be organized into five sections: *background, objectives, methods, results and conclusions*. Abstract format may be modified depending on the subject material. **Please limit abstracts to 250 words or less.**

Submitted abstracts will be reviewed for content appropriateness and quality and CPFI will select abstracts for poster presentations. CPFI membership is required for primary authors.

Abstracts should be submitted into one of the following five practice focus areas:

- Administration and Management
- Clinical and Specialty Pharmacy Practice
- Medical Missions
- CPFI Student Chapter Experiences
- Education and Research
- Novel Topics in Pharmacy

Selected poster presenters will present one PowerPoint slide of the poster during the assigned continuing education session. The slide is to be submitted to (Nancy Stoehr at nancy.stoehr@cuw.edu) in order to be incorporated into a multi-poster presentation. Presenters are responsible for any handouts.

Posters must be professional in appearance, provide project information such as title and authors, abstract components (objectives, methods, results and conclusions), and charts and figures as necessary.

The 2017 CPFI Annual Conference and National Student Retreat Poster Presentation Session will be held **Saturday, June 17 from 10:45 AM until 11:45 AM.**

You and/or your co-authors should plan to be present during this time to discuss your presentation and answer questions from colleagues. You will have 10 minutes to present your poster. Annual Conference registration is required for poster presenters. Absolutely no exceptions.

For more information, please contact Nancy Stoehr at nancy.stoehr@cuw.edu

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Abstract Submission Form

Complete form and submit with poster abstract (Word document required) by April 9, 2017.

Return form to: Nancy Stoehr
Email: nancy.stoehr@cuw.edu
Please note: abstracts must be submitted electronically

Presenter Name: _____

Practice Site: _____ **Email:** _____

Work Address: _____ **Work Phone:** _____

Poster Title: _____

Abstract (please provide abstract as a Word document; PDFs of the abstract will not be accepted)

For Office Use

CPFI Member: Yes No

Registered for Meeting: Yes No

Confirmation Letter Sent: Yes No

Poster #: _____

Additional Poster Information

Poster presentations give you an opportunity to acquaint conference participants with the fundamentals of your program, student chapter, medication mission experience, special project or study analysis quickly and easily.

A poster is a display that uses text, graphs, tables, charts and pictures to present the highlights of a subject. It should be designed to (1) catch the viewer's attention, (2) quickly acquaint the viewer with the basics of your subject and (3) make the viewer want to learn more.

An effective poster presentation is not just a report or journal article hung on the wall. It should highlight the *major* points of the topic in a form that the viewer can absorb in a few minutes. Do not reproduce full pages of typed text as they are difficult to read. Posters should include short phrases, statements set off with bullets and clear graphics. The viewer should come away with some new knowledge or insights.

Tips

- Keep text brief
- Do not use all capital letters for text as they are harder to read than upper and lower case
- Use graphics (charts, tables, pictures) that can be understood in a minute or less
- Emphasize important information using color, different type sizes, etc.
- Too many colors or fonts can be distracting
- Design the poster slide so that participants may view your poster easily on an overhead screen.