

CPFI Hands and Feet Student Chapter Grant 2018 Application Guidelines



The purpose of the CPFI Hands and Feet Student Chapter Grant is to financially support CPFI Student Chapters so they have funding to serve others in need. The CPFI Board of Directors implemented this grant opportunity to enable CPFI Student Chapters to be the hands and feet of Jesus through Christian service and evangelism. It is the hope of the CPFI Board of Directors that students will give back to their communities while sharing the good news of Jesus.

CPFI will award CPFI Student Chapter Grants in up to \$500.00 each to foster the expansion of community service involvement. In support of these efforts, CPFI Student Chapters may serve in partnerships with communities, non-profit agencies, schools and governmental bodies.

Eligibility:

- CPFI Student Chapters must be in active status with CPFI and have submitted a chapter update form for the current year.
- At minimum, chapter officers must have current CPFI membership.
- The recipient must submit a written report on the completed project, including pictures, to CPFI.SCAC.chairperson@gmail.com within 30 days of completion of the project.
- If you have specific questions, you may contact CPFI.SCAC.chairperson@gmail.com

To Apply:

Grant proposals must be submitted by the CPFI Faculty Advisor in the following format.

1. Cover Page

- Name of project
- University Name and Address
- Name and contact information of CPFI Faculty Advisor
- List of CPFI student members completing the project
- Name and location of where the project is taking place
- Goals of the project
- Name and mailing address to send the check to

2. Letter of Authorization

- Include a letter of authorization from your CPFI Faculty Advisor (or Dean) stating their approval of the project
- Provide information about other organization/parties involved in completing this project

3. Proposal Statement

- In 250 words or less, briefly describe the proposed project and whom the project will impact. Please describe how other chapters implement your proposed project (or something similar) at their campus.
- Include a proposed total budget for the project and please indicate the specific budget items for which the grant will be used. Please list the source(s) and amount of other funds used for this project, if any.
- Include an outline of the project time period (how long will the project take to complete).
- Proposals should not exceed three pages.

4. Deadline

- Email grant proposals to CPFI.SCAC.chairperson@gmail.com by September 30, 2018.
- Grant monies will be issued by October 31, 2018.