



Full Board Meeting: June 9, 2011

Opening Prayer

Ron brought the meeting to order at 8:05 AM.

Bob Watt began with a devotional referencing Isaiah 57:15 entitled Powder to Power – Humble spirit and contrite heart. Contrite – broken and pulverized. We can be used by God when we are broken. Trituration – grinding in the mortar and pestle. Grinding down and then be used of God.

Ron opened in prayer.

Old Business

1) Roll call and Minutes - Christine

Roll call was completed.

Present: Nena Lindrose, Fred Eckel, Ron Herman, Sue Hussar, Keith Allhands, Christine Birnie, Lisa Sims, Greg Carlson, John Cowley, Herb Hames, Dan Hussar, Gene Lutz, Teresa Morris, Luigi DeBoni, Barbara Porteous, Tom Robertson, Dan Spadaro, Marc Sweeney, Bob Watt, Julie McDonald (by Skype)
Guests: Don Belt, Amanda Davis, Mario Rosado (Student – Midwestern Glendale)

Not Present: Mark Johnson

Approval of the minutes - A motion was made by Fred to approve the minutes from the June 9-12, 2010 minutes. Gene Lutz seconded, motion passed.

2) Brief Reports from the Executive Committee Reports:

- a) President - Ron Herman – See report submitted. Two main goals - Membership involvement and activity in the committees – It has been a struggle to get the publications out this year, but good committees have been put in place this year. Conversion of the office data systems was discussed. Items have been entered into Memberclicks and have been updated. New website came on-line May 28, and can access member information. Currently we are only releasing individual's emails on-line at this point. There will be Special Interest Groups (SIG) with a circle forum listserve of those that want to participate in multiple circles. Individual s can choose if they want to be a part from their profile. Luigi asked about website and database security, knowing that another organization had their website hacked. Site is "secured" according to MemberClicks. Luigi thanked Ron for his work on this project.
- b) Vice-President (Membership Report) – Sue Hussar – See report submitted. There are currently 502 active professional members and 663 active student members. MemberClicks will make it easier to track delinquent members. There has been targeted outreach to Christian Pharmacy School faculty, CPFI Breakfast attendees, Missions Conference attendees, GHO attendees this past year. Students could also get involved adopting a state meeting for a prayer breakfast. A Christian Faculty Member Circle was suggested. A "where you found out about CPFI" line on the on-line membership form will be added with a drop box for categories and an "other" category. Marc asked about the trends over the last 5 years. It was noted that they have generally stayed the same between 800-1200 each year.
- c) Treasurer (Finance Report) – See budget report. The interest expected and coming in for this year is \$780, compared to \$3200 last year. Gene commented that the budget should be set on the actual from the last year, rather than having a huge discrepancy in the planning. Gene requested having several years of the budget on one sheet.

- d) Administrative Director – Nena Lindrose – See Report – Computer conversion mentioned earlier; Membership has declined and may be related to decreased publications. An audit is being considered. Julie suggested that her husband may be available. Regarding publications, 3 printers in the West Palm Beach area were reviewed and Minuteman Press was chosen. Tim is trying to submit a new journal by the end of June. Nena expressed her concern regarding the need for fundraising. Nena has identified several possible grants and submitted one ‘Letter of Inquiry’ with attachments. GSOP relations are good, providing good student help at 3 hours a week. Nena commented that she will be moving to the 3rd floor office in the Drug Information Center in the GSOP due to health concerns of fumes on the third floor. Acknowledgement of some of the volunteers was mentioned. Janelle is a great help in the office. A certificate will be presented to her and picture taken and submitted in the newsletter.
- e) Executive Director – Fred Eckel – No report other than to Bob giving a report from Paul Kabanga. Paul and his colleagues were not able to get a visa to come to the meeting.

3) Committee Activity Reports

- a) Publications Committee Report – See report - Tim Welty could not be here today, so Lisa Sims is reporting. There have been 2 issues of *Faith Script* and 1 issue of *Christianity and Pharmacy* in the last year. The committee, consisting of Jeff Lewis and Lisa Sims meet regularly by phone/on-line. The group would like overhaul the journal to have themes for the journal issues and would like to solicit articles in those areas. An email blast or posting on the website requesting articles for a particular topic and a deadline was suggested. Also, targeted letters to Deans/Dept Chairs, particularly at Christian Schools, might be a good focus. Having individuals help write/edit would be helpful. Lisa commented that there were discussions of having reviewers for the articles. An email blast to include general updates is useful. A suggestion was made to include the table of contents of the journal in the email blasts to draw attention. A suggestion was made to have an email blast once a month. Every board member can take a month. Submit to Nena by the first of each month. The following board members committed to the following months:

July – Tom	August – Lisa	Sept – Marc	Oct – Keith	Nov – Ron
Dec – Gene	Jan – Terry	Feb – Greg	Mar – Fred	April - Sue
May – Amanda	June – Dan S			

Marc offered to prepare a template including: Missions Statement, Committee update, Announcements, Student Chapter update, room for the encouragement, verse. Discussion about electronic publications continued. *Faith Script* is an electronic format, the journal will remain a hard copy. There were some suggestions to ensure there is appropriate follow up for individuals submitting articles. There have been several articles submitted over the last year related to missions that are delayed in publishing.

- b) Student Chapter Advisory Committee – Julie McDonald – Skyped in from Alaska – See submitted report. Amanda Davis will take over some of Julie’s involvement with the student chapters. Julie has been in contact with 117 student chapters, yielding 71 active chapters. The student retreat is planned for Shenandoah this year, from Sept 30 – Oct 1 and PBA, Lipscomb and Belmont are all considering hosting for 2012. Student publications have been successful, with an article from Clarence Gissendanner and the Guest Speaker Volunteer Application and an upcoming article by Jeff Copeland. Julie commented on several points made in her report. A lot of work continues to be accomplished as a result of this committee. Amanda Davis gave an update on the National Student Council.
- c) Student Scholarship Committee – Dan Spadaro – See report submitted. 9 submissions were received by the committee this year. Most projects were international and domestic mission projects. With the 9 student awards so far, the funds will be depleted without the October submissions. Scholarship committee is charged with looking into an evaluation process for the application. Discussion ensued on students getting both the student and mission scholarship both for the same project. Gene

suggested an \$80,000 endowment would yield approximately a 5% return to yield approximately \$4,000 per yield.

- d) Mission Committee – Ron Herman – See attached report. There is a new GHO director. Keith is stepping away from the pharmacy GHO advisory committee. Jeff Lewis is taking the spot. \$6,100 was used for the mission scholarship this past year to help 4 pharmacists and 11 students on mission projects. The GMHC in November was discussed. The issue of CE was discussed once again. As was discussed at a prior meeting, there was such little Pharmacy CE processing last year (6-8 members), Andy Bowman from Campbell commented that he would not be able to continue supporting this for the missions conference. It was decided not to pursue CE at this time, but continue to monitor the need at the GMHC. Physician CME is available to pharmacists if their states allow it. Marc discussed the topic of state supported CE.
- e) Website Committee – Ron Herman – See attached Report – There is a new place on the website that will include a place to post the need for pharmacists on mission trips. The new website went active on May 28. Ron provided a visual of the new website on screen.
- f) Annual Meeting Committee – Herb Hames/Keith Allhands – Next year we will be at the Glen Eyre, Colorado Springs, CO. from June 6-9, 2011. A pre-conference rafting trip was discussed possibly for the day before for the conference. New ideas for the 2013 conference were discussed – Springmaid remains a back-up option for future years. Christine to follow up with Sandy Cove in MD since, since booking can not be conducted until one year before the event. The details of the 2011 meeting was discussed. Christine asked if we should again conduct an evaluation. Everyone agreed that it should be conducted once again.
- g) Educational Affairs Committee – Fred Eckel – No Report
- h) Nominating Committee – Christine Birnie – The slate of candidates was presented to the board, one individual for each position:

President:	Ron Herman
Vice-President:	Sue Hussar
Secretary:	Susan Lutz
Treasurer:	Greg Carlson
Board Members:	Keith Allhands
	Amanda Davis
	Dan Hussar
	Gene Lutz
	Julie McDonald
	Bob Watt

Additional nominations as write-ins will also be received from the floor. The board agreed on the slate of candidates.

- i) Awards committee – Keith Allhands – The Warren Weaver Service Award will be presented this year. A CPFI Chapter of the Year Award has been developed with criteria. There were no applications this year, but it will be awarded in years to come.
- j) By-Laws Committee – Mark Johnson – no report

New Business

- 1) A few members would like to request CPFI T-shirts be prepared and available for future meetings. This can be included on the evaluation form to determine the extent of interest and included in the registration form for future annual meetings.
- 2) State Chapter Affiliation – Lisa Sims/Mario Rosado – A strategic plan on building a state affiliation between CPFI and Arizona was presented. The proposal is a pilot process of outreach and fundraising efforts for their state and a request to the national organization to house their financial account was made. That would allow members to donate to a non-profit group. A service project, fundraising and outreach is

planned for the new group, named CPFI-AZ. Lisa Sims made a motion to approve a philosophical concept of supporting state chapters of CPFI. More information will be researched and presented at the November board meeting. Luigi seconded. The motion passed.

- 3) New Fundraising Idea – Nena Lindrose/Lisa Sims – The idea of having a Thanksgiving dinner fundraiser to support the national organization was presented, where the chapter hosts the dinner, students and faculty each bringing in the turkey and side dishes and a fee is charged for attendees. There was encouragement to remind all student chapters to partake in a similar fundraiser. Some concerns about food being prepared by non-licensed food preparers was expressed. Some examples and ideas were discussed. The NSC sounds like it is the appropriate place for this to be circulated to the chapters. A tithing of a portion of their income from the student chapters back to the organization was also discussed.
- 4) Updates on Strategic Planning – Gene Lutz /Dan Hussar – There will be a teleconference and update on the strategic planning in August/September.

Closing Comments

The meeting was closed in a closing prayer by Nena Lindrose.
The meeting adjourned at 2:50 pm (EST)