



**Annual Board of Directors Meeting Minutes
Springmaid Resort, Osprey Room
Myrtle Beach, SC
June 11-12, 2014**

Opening Comments:

The meeting was called to order by President Fred Eckel at 6:38 PM (EST), June 11, 2014 in the Osprey Room of the Springmaid Resort, Myrtle Beach, SC.

National Student Council report:

To accommodate the schedule of the National Student Council meeting at this conference and their representatives, Daniel Wilson and Charlotte Taft, the agenda was modified to address their New Business item out of order. Daniel presented the newly revised NSC Policies and Procedures for approval of the Board. They are intended to provide guidance to the student members and offer expectations of the duties of those in leadership of the student organization. Since the document was presented by the student committee leadership for approval, it does not require a motion/second. Approval granted. (see full report)

Executive Director Ron Herman requested follow up on the issue of student chapter advisor membership in CPFI and what comments had been received. To date, little progress has been made. Members were referred to earlier emails provided which highlighted comments received from chapter advisors regarding the expectation of CPFI membership. Discussion followed.

M/S/C (Herman/ S. Hussar) to develop procedures for implementing the policy of the Student Chapter Advisory Committee regarding CPFI membership by chapter faculty advisors and to make these procedures part of the Student Advisory committee Policy and Procedures Manual.

Herb Hames led opening devotions and prayer from the book *Jesus Calling* and read scripture from Romans 8:6 and Isaiah, reminding everyone to remain spiritually-minded.

Roll call of members:

Members present: Fred Eckel (President), Ron Herman (Executive Director), Herb Hames, Keith Allhands, Greg Carlson (Treasurer), John Cowley, Gene Lutz, Lisa Sims, Dan Hussar, Sue Hussar (Vice president), Mark Johnson, Susan Lutz (Secretary). Michael Merrick (via phone 6/11, on site 6/12). Nena Lindrose (Administrative Director), and Daniel Wilson and Charlotte Taft (NSC) were also present. Guests present were Jeff Copeland and Daniel Ward (July 11) and Dan Spadaro and Bob Watt (July 12.)

Members absent: Julie McDonald and Amanda Hayes

Minutes of the previous meeting (November 7, 2013) were accepted and approved by common consent. (provided via email previously.)

New Business:

Fred noted that all reports from committees have been provided to the members of the Board of Directors prior to this meeting. No formal discussion will be held, in the interest of time. No objection noted.

Lisa Sims reported on behalf of Julie McDonald that Julie will be stepping down as co-chairperson with Amanda Hayes from the Student Chapter Advisory Committee. Discussion followed regarding replacements. Daniel Wilson and Charlotte Taft were recommended for appointment. Because Charlotte is still a student, it was suggested that Rusty Curington serve as co-chair. Fred asked for input, none noted.

Herb Hames and Keith Allhands reported that the 2015 annual conference will be held at Bonclarken Conference Center in Flat Rock, NC, from June 3-7. Potential sites for the 2016 conference were discussed. Daniel Ward and Herb Hames were present to report on possibilities in Oak Island, NC at the North Carolina Baptist Conference Center. No decisions have yet been made regarding meetings for 2016 and beyond.

Fundraising report:

Greg Carlson reported that no reserves were required this year, in large part due to the contributions made by members of the 1% Group. Last year's presentation by Ron Beck from Philanthrocorp was briefly discussed and it was decided to take no action on it at this time.

Various other options for raising additional funds were considered, including a ministerial support group, an endowment, and exhibits during the annual conference. An on-line webcast could be made available for those unable to attend the conference. Continuing education credit could be considered as an offer to other (non-member) pharmacists for a fee. Additional options noted included raising dues or raising conference fees. It was noted that reserves do remain available. A targeted focus is important to raise additional funds.

Members were reminded that more than 10% of CPFI income is given via the tithe account to mission and educational scholarships.

This year's new silent auction fund raiser was introduced. Sue Hussar requested clarification of where the proceeds from this auction will be directed. M/S/C (Hames/D. Hussar) to donate 100% of the proceeds from the silent auction this year to the mission work in the Democratic Republic of Congo being led by Paul Kabanga Kapuya and Bob Watt.

Membership report:

Sue Hussar updated the Board on current membership figures and activities. (report as printed).

Meeting Break:

Lisa Sims offered the closing prayer for the evening.

Meeting was recessed at 8:35 PM.

The meeting reconvened and was called to order by President Fred Eckel at 8:35 AM on Thursday June 12, 2014 in the Osprey Room. Michael Merrick led devotions from Joshua 1:6 and Philippians 4:13. Fred mentioned the book The Mystery of God's Providence and recommended it for all directors.

New Business (continued):

Lausanne Introductory Paper:

Fred reported receiving a request from Michael Soderling, MD, asking CPFI to endorse the Lausanne Introductory Paper regarding Health Care Integration in International Missions. Doing so along with other health professional organizations would encourage the integration of both physical and spiritual aspects into health care in the future. After brief discussion, M/S/C (Herman/Hames) to add CPFI to the list of names supporting the Health Care Integration in International Missions Lausanne Introductory Paper.

CMDA Ethics Statements Review:

A committee appointed in November at the Louisville Board of Directors' meeting (Dan Hussar, Ron Herman, Gene Lutz) has been reviewing the CMDA ethical statements/ positions for any areas of concern or conflict with CPFI ethics positions. Chair Dan Hussar reported on the process used by the committee and highlighted areas which may require further review or revision. Members of the Board were directed to review specific statements, identify those needing correction and report back to Dan by 6/30/14. If additional topics should be added, he is also to be notified.

Ron stressed that this process is a prerequisite to allowing a united voice of CMDA/CPFI to speak on ethical issues. Various scenarios for a thorough review were discussed. It was also suggested that a "Pharmacists Oath" be included as the process moves forward; numerous oaths are currently in use and will be identified and reviewed for adaptation to CPFI.

Future Relationship with CMDA:

Fred offered a prayer prior to this lengthy and critically important discussion regarding the future of CPFI. He reminded all present that the main concern is retaining CPFI's pharmacy voice and autonomy. Among the benefits to a closer relationship are increased visibility, interprofessional training and experience, and the potential for an increased presence of Christian pharmacists to other health professionals.

As a part of the discussion, the role of the Administrative Director was highlighted. M/S/C (Hames/Herman) to express appreciation to the CPFI Administrative Director Nena Lindrose for the outstanding job she does and to continue to work with her in the future of CPFI, including possible relocation issues. It was suggested that specifics regarding financial support for her in a move be tabled until more relocation specifics are known.

Also included in the discussion was a review of the job description for board members, previously e-mailed to board members. Because a number of directors reported not receiving the job description, M/S/C (Hames/Cowley) to resend the description for approval by e-mail.

The job description for Administrative Director was received by all members. Following discussion, M/S/C (Herman/S. Lutz) to approve it in principal (modifying to "supervision of "... specific duties in the document.)

A review of the document "CPFI-CMDA Co-location Plan, prepared and offered by Gene Rudd for CMDA after a visit by CPFI staff and board members, followed. After significant discussion and review of each item noted, M/S/C (G. Lutz/D. Hussar) that the CPFI Board direct the Executive Committee to negotiate a written agreement with CMDA, with the intention of moving CPFI's national office to CMDA headquarters in Bristol, TN as soon as possible.

Meeting Break:

Meeting was reconvened at 1:05PM following a lunch recess.

Addendum: July 11, 2014.

On behalf of the Relocation Committee, the following recommendation is made:

That Nena Lindrose, Administrative Director, be provided with a severance package, should CPFI or its subsequent organization feel a need to terminate her employment within 5 years of CPFI's move to Bristol, TN. The package would include relocation expense back to south Florida and her salary for six months, paid either monthly or in a lump sum at the discretion of the Board at that time. Should she leave of her own accord, this package would not apply,

This recommendation was emailed to all directors on July 4, 2014, requesting a response by July 11, 2014. By that date at 1PM, 9 votes in favor had been received and no votes were recorded in opposition. President Fred Eckel declared the motion to pass and that it be included in these minutes.

A letter of agreement between CPFI and Nena Lindrose for the period of October 2014 to October 2019 will be executed.

Report on CPFI Congo:

Bob Watt presented a report to the Board of his recent trip to Democratic Republic of Congo (DRC). He emphasized the positive results being received in a project using aloe vera/whey protein in providing a positive response to HIV-AIDS by boosting natural immunity in these patients. He noted plans for the future working on other possible treatments for other diseases and stressed the need for quality medications.

Bob requested continued prayer and encouragement for Paul Kabanga Kapuya and CPFI-DRC and their future work. He also encouraged interaction of CPFI members going abroad on any mission trips to connect with international CPFI members in the countries they travel to. (report as printed and submitted)

Other business:

M/S/C (Herman/Hames) to accept all written reports as submitted.

Adjournment:

A closing prayer was offered by Keith Allhands.

Meeting adjourned at 1:55 PM.

Respectfully and prayerfully submitted,

Susan Lutz, Secretary