



**Christian Pharmacists
Fellowship International**
Serving Christ and the World Through Pharmacy

**Annual Board of Directors Meeting Minutes
Bonclarken Conference Center, Convocation Hall
Flat Rock, NC
June 3-4, 2015**

Opening Comments:

The meeting was called to order by President Fred Eckel at 6:40 PM (EST) on Wednesday, June 3, 2015 in Convocation Hall at Bonclarken Conference Center, Flat Rock, NC.

Board member Daniel Wilson opened the meeting with devotions and prayer. After reading from 2 Thessalonians 2:15 and Psalm 18:1-3, he shared experiences of his first year as a practicing pharmacist and the “culture shock” of that year. He reminded everyone of the need to stay grounded in the Word, and to hold on to Biblical teachings and foundations in a changing world.

Roll call of members:

Members present: Ron Herman (Executive Director), Fred Eckel (President), Susan Lutz (Secretary), Greg Carlson (Treasurer), Jeff Copeland, John Cowley, Herb Hames, Mark Johnson (by phone on June 4), Michael Merrick, and Daniel Wilson. Nena Lindrose (Administrative Director) and Austin Greanias (NSC representative) were also present. Guests: Keith Allhands, Gene Lutz, Gene Erb, Earle Barton.

Members absent: Lisa Sims, Sue Hussar (Vice President).

Updates on Previous Business:

Minutes of the fall board meeting on November 6, 2014 in Louisville, KY were approved as printed. (M/S/C Hames/Carlson).

Plans for the annual conferences in both 2016 and 2017 were presented by the committee, chaired by Herb Hames and Keith Allhands. (See committee report submitted previously.) The 2016 conference will be held at Myrtle Beach, SC from June 8-12 in the newly remodeled facility operated by Hilton Double Tree

The 2017 conference will be held at Glen Eyrie Conference Center in Colorado Springs, CO from June 14-18. No plans beyond 2017 have yet been made.

It was also reported that CPFI has contracted to remain in the CMDA facilities for the next two years. Nothing has yet been done about a joint CPFI/CMDA meeting. CMDA continues to plan at least one annual meeting at Ridgecrest, with that meeting scheduled in April each year. It was noted that the percentage of organization members attending the annual CMDA conference remains lower than that of CPFI. The timing of the CMDA annual meeting is not good for encouraging family participation. Also the survey of CPFI membership indicated that a large portion of responders would like to see CPFI continue to have a separate CPFI conference. It was suggested that we not pursue a joint meeting, but consider offering a tract or at least one or two sessions at the CMDA meeting to provide programming for pharmacists who are already attending that meeting.

Discussion was held regarding the possibility of holding a future board meeting in Bristol, TN in conjunction with CMDA leadership. Further discussion was tabled to June 4th.

Student registrations for the annual conference continue to create significant extra work for staff, especially related to registration numbers and shared housing. The NSC representatives were encouraged to develop some better methods to coordinate the process for 2016.

Finance and Fund-raising update: (report and statistics as submitted)

Treasurer Greg Carlson noted that once again this year, it has not been necessary to dip into reserves. Much of this is attributed to the success of the 1% Group donations. However, general donations were down for 2014 compared with 2013 numbers. Dues make up about 47% of the annual budget. Annual meeting revenues are about 30%, but fluctuate depending on location, number of attendees and overall expenses. Donations are approximately 20% of the annual budget. Greg reported that CPFI is now able to accept gifts of stock as a contribution.

The idea of engaging a professional fundraiser was raised. No action was taken.

Membership update: (report as submitted)

In Sue's absence, Ron Herman presented the report.

The numbers of students as members may be misleading, due to the way student names are registered—some as groups, others as individuals. There is a definite need to follow up with students to renew by assuring that valid and current email addresses are available and to encourage P4 students to renew their memberships as professionals. NSC rep. Austin Greanias reported that only 30% of the final year students are aware of the “bridge” membership for new pharmacists at a reduced rate (same cost as students for one year).

Other reports submitted are available on the website (including reports from the President, Executive Director, Awards Committee, ByLaws Committee, Missions Committee, Nomination Committee, National Student Council, Student Advisory Council and Student Scholarship Committee).

Meeting Break:

Herb Hames offered the evening's closing prayer, highlighting six lessons to follow: trust, hope, faith, confidence, love, and attitude.

Meeting was recessed for the evening at 8:30 PM.

The meeting reconvened in the same location at 8:30 AM on June 4, 2015 and called to order by President Fred Eckel.

All members noted previously were present.

Guests present: Gene Lutz, Gene Erb, Keith Allhands, Raymond Wodicka, Earle Barton.

Greg Carlson opened the meeting with devotions, sharing his personal perspective and testimony of his GHO trip experiences. He related the amazing difference that it makes in families when someone comes to Christ. He also chose readings from Genesis, Romans, Luke, Matthew and Philippians, highlighting the importance of prayer.

Updates on Previous Business: (continued)

Update on student chapters: (report as submitted)

Daniel Wilson reported that 53 students are in attendance at this conference. This reflects the increased membership that has resulted from a joint national student retreat and professional annual conference gatherings. The NSC representative for the coming year is Shawn Kohlhaas, a student at Shenandoah University.

Requiring CPFI membership of chapter advisors has had little effect. Discussion on how to improve the situation did not produce any definitive solutions.

Discussion was also held regarding the possibility of bringing the student groups of CPFI and CMDA together for a joint session. Daniel reported on his attempt to obtain CMDA student chapter information, for the purpose of coordinating activities between the groups of health professional students, but met with an apparent reluctance on the part of CMDA to share this information.

Update on CPFI/CMDA relationship: (refer to reports submitted by President Fred Eckel and Administrative Director Nena Lindrose)

As an introduction to the discussion, Fred re-emphasized the changing health care dynamics, as the focus has become much more interdisciplinary. More cooperation and collaboration is needed among and between Christian health professionals.

Since the move to Bristol, there continues to be some slow progress towards cooperation between the two organizations. There was discussion about how CPFI could be more aggressive in moving the relationship to a higher level and attempting to educate CMDA on how CPFI operates on a day to day basis.

Based on earlier discussions, it was determined that more interaction between the two organizations is definitely needed and that action should be undertaken. M/S/C (Lutz/Hames) to schedule a Board of Directors meeting in Bristol sometime in 2016 with the CMDA executive staff (Dave Stevens, Gene Rudd) and their president. If possible, the Director of Student Ministries of CMDA should also be included in the discussions. An agenda will be prepared during the Board of Directors meeting in Louisville in November and there will need to be a clear understanding of what we would like future collaborations to look like. Development of a timeline to review and explore the future of the CPFI/CMDA relationship and to strengthen the ties between the two organizations is planned.

Update on Ethics review:

Ron reported that he is crosslinking CPFI approved ethics statements with those of CMDA and hopes to have them completed by the end of June. There are still some CPFI pharmacy-specific ethics statements in need of review/revision. The gathering of various "oath of a pharmacist" statements continues. A committee or volunteer is needed to complete this project.

Publications update:

Nena reported on continuing struggles to produce the "Christianity and Pharmacy" journal on a regular basis. The current editor has not been responsive in a timely manner to assure scheduled publication. Mary Ferrill is the acting editor for the summer missions edition of the journal.

Discussion followed regarding the future course for the journal and the need for an editor that will prioritize its publication. M/S/C (Hames/Wilson) to approach Mary Ferrill to assume that role on a formal basis. (Post meeting addendum: Mary has agreed to this position.) Ron will follow-up with the current editor. (Post meeting addendum: Tim has had some personal and work related issues that have distracted his attention away from the journal and he is happy to relinquish the leadership to Mary Ferrill and will be willing to help her occasionally as time permits.)

Discussion regarding the Faith Script concerned the length of time that past/ unpaid dues members should continue to receive this e-mailed newsletter. M/S/C (Wilson/Cowley) to continue sending Faith Script to the last 18months "non-renewals", with a special header on those copies inviting them back into active membership in CPFI.

Job Description for Board members:

Fred reported that it appears the job description for Board members was never formally approved. Copies of this job description were provided prior to the meeting. M/S/C (Hames/Herman) to approve as printed.

New Business:

Greg Carlson (Finance chairperson) and Jeff Copeland presented for consideration a new fundraising idea to enhance the giving percentage of the CPFI budget. Dubbed “the Power Hour”, this special giving option would encourage members to donate the equivalent of one hour of their current pay per month as a regular monthly donation. This was presented as a motion by the finance committee, so required no second. Approved. This will be posted on the CPFI web site.

Adjournment:

Fred offered closing comments, encouraging all members to continue prayerfully in service as CPFI board members and pharmacists.

Susan Lutz closed the meeting in prayer, using the “ask, seek, and knock” passage from Matthew chapter 7.

Meeting adjourned at 2:00 PM.

Respectfully and prayerfully submitted,

Susan Lutz, Secretary