



**CPFI Board of Directors Teleconference
Meeting Minutes
January 29, 2017**

Opening Remarks and Prayer:

President Fred Eckel called the telephone conference of the CPFI Board of Directors to order on Sunday, January 29, 2017 at 4PM (EST). Jeff Copeland opened the meeting in prayer.

Roll call of members present:

Members present: Ron Herman (Executive Director), Fred Eckel (President), Gene Lutz (Vice President), Susan Lutz (Secretary), Greg Carlson (Treasurer), and Board members Jeff Copeland, Jordan Daniel, Joy Greene, Mark Johnson, Daniel Wilson, Tristram Ford and Nena Lindrose (Administrative Director) was also present.

The minutes of the November 10, 2016 Board meeting in Louisville, KY were approved as printed and emailed previously. (M/S/C Copeland/Carlson)

Board Discussion and Committee Updates:

1) Finance and Fundraising: Treasurer and chair of the Finance Committee Greg Carlson reported that the 5% salary increase approved at the November meeting for Nena will go toward her 401K and as of 1-1-2017, it is in effect. The hope is that this will help provide security for her future.

Executive Director Ron Herman reported that he had a very positive phone conversation and interaction with CMDA's new staff person replacing the retired Gene Rudd, regarding the future of CPFI and CMDA's relationship. Ron expressed the desire of CPFI to remain independent and that our organization wishes to continue working with CMDA. It is anticipated that a monthly rental charge (\$125.00/month) will be proposed for 2017, since the initial two-year rent-free arrangement has now been completed. M/S/C (E.Lutz/Johnson) to amend line item 55045 of the 2017 budget to reflect this.

2) Marketing: Jordan Daniel had nothing new to report.

3) Membership: Chairperson Gene Lutz reported no updates or specific member totals. He has had correspondence with some Canadian pharmacists who are interested in coming to the June annual conference in Colorado Springs.

4) Student Chapters: Daniel Wilson reported that the committee focus currently is on recruiting conference attendees for the June meeting. He is also working with his committee to add new chapters and to engage the "lost" chapters. High Point University is in the process of beginning a new chapter. Daniel noted that there is interest in CPFI T-shirts. Nena will provide the CPFI logo to those chapters interested in selling T-shirts. Joy Greene and Fred shared their experience at the recent student retreat held at Wingate University. Susan and Gene shared their experiences with the CPFI chapter at the University of Cincinnati following the November board meeting at the GMHC conference in Louisville.

Nena will be sending out an e-blast encouraging attendees for the CPFI Prayer Breakfast at the March APhA meeting in San Francisco. Cost of this breakfast to attendees remains a concern and will be on the agenda for our June Board of Directors' meeting in Colorado Springs. Incoming Student Representative-elect Ashley DeVaughn has indicated that she plans to attend the APhA meeting; current CPFI representative Tristram Ford will attend if his rotation schedule allows it. It was suggested that a CPFI student should be invited to speak at the conclusion

of the Prayer Breakfast to act as a “cheerleader” for getting more students active in the organization. Bill Kehoe from California is the planned speaker for the event. Gene will report in June on the Prayer Breakfast

5) 2017 Annual Conference: Nena and Fred reported that there have been several issues in working with Glen Eyrie for this conference, complicated by their significant staff turnover. CPFI is currently waiting for a final contract for the conference. Costs are much higher at this site than others CPFI has used, and many services come with an extra charge. Space is also more limited. The idea of a poster session at the meeting was suggested; pros and cons were discussed. Jeff Copeland agreed to pursue this idea. Music is planned but will be more limited as well due to added costs for screens, extra speakers, etc.

6) Silent Auction: Susan will work with Nena on sending e-blast reminders to all attendees to become involved. All Board members are encouraged to participate in some way to provide items or encourage others to provide items for the auction. We hope to enlist the help of Sue Hussar for the auction as well.

7) Nominations Committee: Susan will work with Nena and the other members of the committee to announce the upcoming elections (President and Vice President and two board members). A call for nominations should go out within a few months.

Closing remarks:

Fred noted that Mary Ferrill, editor of the Journal, will provide the final edit for the upcoming student newsletter.

Fred expressed his appreciation for the participation of all board members in the conference call.

Concluding prayer:

Jordan Daniel offered a closing prayer, including prayers for the entire Herman family and their current health issues.

Meeting adjourned at 4:58 PM (EST).

Respectfully and prayerfully submitted,

Susan Lutz, Secretary