



**Fall Board of Directors Meeting Minutes**  
**Southeast Christian Church, Rm ED 230/240**  
**Louisville, KY**  
**Thursday November 8, 2018**

**Opening Remarks and Prayer:**

President Jeff Copeland called the meeting to order and provided opening remarks.

Michael Merrick, Secretary, led the devotions and prayer.

**Roll Call and approval of minutes:**

Roll Call:	Present at SE Christian Church in Louisville, KY	Present on-line
	Fred Eckel, Immediate Past President	Jeff Copeland, President
	Daniel Wilson, Vice President	Dan Spadaro, Treasurer
	Michael Merrick, Secretary	Jeff Bates, Director
	Ron Herman, Executive Director	Mark Johnson, Director
	Nena Lindrose, Administrative Director	Joy Greene, Director
	Greg Carlson, Director	Lauren Willis, Director
	Gene Lutz, Director	
	Pakou Vang, NSC Chairperson	
<b>Others in attendance:</b>		
	Susan Lutz	Bob Watt, Missionary to the Congo
	Tristram Ford, Student Advisory Committee Chairperson	
	Keith Allhands	
	Ifunanya Ogbata, Student Chaplain University of the Incarnate Word	
	Susie Kim, President, UIW, NSC Chairperson-Elect	
	Tracy Nguyen, UIW	

Approval of Minutes: **Motion** was made by Fred Eckel to approve minutes of annual meeting at Bonclarken. Seconded by Greg Carlson. **Passed.**

**Annual Conference:**

Annual Conference Committee Report on Upcoming Annual Meetings/Student Retreats by Keith Allhands and Nena Lindrose.

- 2019 Annual Conference & National Student Retreat will be held at DoubleTree Resort by Hilton, Myrtle Beach, SC Will offer 12 hours C.E.
  - National Student Retreat begins 5/22/19
  - Annual Conference begins 5/23/19
  - Business Meeting & Barbecue 5/24/19
  - Banquet 5/25/19
  - Worship 5/26/19
  - Silent Auction will start Thursday afternoon of the start of meetings. Ends Saturday at the end of the break on Saturday.

- This schedule represents the best time at the best available prices. Meals will be served in the conference center in a ball room due to the old Marlin Restaurant having been torn down. CPFI is committed to paying for reserved room nights.
- Discussion of Saline Solution: A survey of interest for the Saline Solution will be included as part of the registration form. When the number of interested parties reaches 15 Nena Lindrose should notify Jeff Bates to notify instructors to facilitate this as becoming an optional part of the annual meeting on Saturday afternoon as an option during scheduled free time.
- Future Meetings
  - 2020 Bonclarken Conference Center, Flat Rock, NC 6/3/20-6/7/20. CPFI has paid a \$1000. deposit and is under contract.
  - 2021 The Annual Meeting Committee is considering holding the 2021 conference at the Glen Eyrie Conference Center in Colorado Springs or a new location.

**Finance/Fundraising: (Dan Spadaro & Greg Carlson)**

- Income: Annual Meeting 40%, Donations 11%, Membership 29%, Other incl. investments 20%; Renewing members, 1% Group & Power Hour all somewhat under budgeted amounts.

**MOTION:** Joy Greene suggested a membership blessing, and Fred Eckel made a motion for the Membership Committee to create a mechanism and time-line for a renewing member to be able to give a free membership to another pharmacist, who is not already a member.

Seconded by Daniel Wilson **PASSED**

- Report on the Administrative Director's job assessment and discussion of the compensation package for next year. Nena Lindrose left the room for this discussion.
  - Excerpt from Nena Lindrose's annual evaluation...has excelled in every area of responsibility...is a tremendous asset to CPFI...goes the extra mile to assist CPFI accomplish its mission...exhibits Christ-likeness in interacting with others.

**MOTION:** Cost of living raise 2.3% based on Nena's base salary (\$1500/year), add \$1000 from health savings account to her base salary (total \$2500/year), purchase a new I-phone 10 (about \$900) and pay 50% of her monthly cell phone bill (\$30/month). Made by Ron Herman, seconded by Fred Eckel **PASSED**

**MOTION:** For \$1000 for Nena for a Christmas bonus made by Greg Carlson, seconded by Fred Eckel **PASSED**

- The proposed annual budget was presented.

**MOTION:** Approve budget as proposed with possibility of later adjustments. Made by Greg Carlson, Seconded by Ron Herman **PASSED**

**Break: (10 minutes)**

Daniel Wilson opened the second part of the morning session with prayer.

## Marketing:

- Discussion initiated by Joy Greene about creation of video from conferences. There was discussion about whether or not we could identify a student who be willing to take video and whether or not they could produce a good quality video with little or no cost. We were not able to identify anyone that might take this on at this time.—No actions taken..
- Tristram Ford suggested that he may be able to make videos of the devotionals at the 2019 CPFI conference in Myrtle Beach. The question came up about whether or not we could make those devotional videos available on Right Now Media. Jeff Copeland asked Nena Lindrose to reach out to Right Now Media to verify details of what CPFI has to do to get devotionals on Right Now Media and she agreed.
- **Right Now Media:** Dan Spadaro had a student that said he might join CPFI as a professional just to have continued access to Right Now Media. Students are using for bible studies. Susie Kim reported on various uses of Right Now Media.

**MOTION:** Fred Eckel moved to increase the budget \$2000 to include Right Now Media for next year. Seconded by Greg Carlson **PASSED**

## Publications:

Nena Lindrose reported that the fall journal is in production. Mary Ferrill & Jennifer Sands worked with a new graphic designer, the printer's wife.

## Membership:

- Daniel Wilson reported that invoice system resulted in several payments that had not been received for a while. Membership has improved. Membership challenge in effect. Drawing for both a new member and the current member that gets them to join-gift card. Time to restart calling lapsed members.
- Ron Herman reminded the Board of the June decision to increase in member dues for pharmacist and associate members in 2019. General membership dues will go from \$100 to \$120/year and the Contributing memberships will increase from \$125 to \$150/year.

## Student Chapters:

- Tristram Ford reported that one national student retreat coordinator stepped down leaving only one.
- Eight applications for Hands & Feet grant this 3rd year. Last year there was an equal number of applications and awards. Joy Greene agreed to help review applications along with Jordan Daniel.

**MOTION:** Fred Eckel moved to award \$500 to all 8 applicants for the Hands and Feet grant if they meet the criteria. Seconded by Daniel Wilson **PASSED**

## Prayer Breakfasts:

- ASHP midyear Anaheim, CA Dec.2<sup>nd</sup>, 2018 budget \$350 (about \$22/person). This will be a free event. Jeff Copeland suggested that Mark Johnson call local churches to inquire about hosting the prayer breakfast at a church and save on costs.
- APhA Seattle March 2019 Dan Hussar will be the guest speaker. APhA's administrative fee in 2018 was around \$375. CPFI will charge \$25. per person, there is usually no charge for the room, AV may be included if it is already set up in room.

## Break for Lunch:

- Fred Eckel closed the second morning session in prayer with a blessing for lunch.
- Board members picked up their lunch in the church café and returned to the Board room for lunch and fellowship. CPFI covered the cost of lunch for the Board members and those attending as visitors
- Pakou Vang opened the afternoon session in prayer.

## New Business Discussions:

- Promotion of 2019 Annual Conference

**MOTION:** Fred moved to promote the 2019 Annual Meeting by selling T-shirts designed by Joy Greene based on the theme of the meeting and work with Nena Lindrose to get the information out for people to purchase them. Seconded by Greg Carlson. **PASSED**
- Exhibitors at the Annual Conference
  - The goal is to add interest to the conference, NOT to be a money-maker.
  - The consensus was to encourage it, but that the Annual Meeting Committee will review exhibitor applications to validate appropriateness of their presence at our meetings, and approve them.
  - Keep price at \$75 for exhibitors.
- Concerns about CPFI maintaining a presence at the GMHC
  - Cost to exhibit at GMHC at the partner level continues to increase.
    - If we dropped down a level, we can still have the meet and greet.
    - We can still have a booth, but it could be in another building. This may or may not have less traffic to the booth.
    - If we moved to virtual Fall Board Meeting we do not need a venue like GMHC to meet at.
  - There was discussion about the benefits of booth and CPFI's presence at GMHC.
    - Influence & purpose of CPFI: To draw community of Christian pharmacists together to encourage & inspire one another to join together and go out and serve the Lord. (Fred Eckel)
    - It does promote mission activities for pharmacists & pharmacy students.

**MOTION:** Fred Eckel moved to make the least expensive agreement for sponsorship for next year's GMHC, provided we can continue to work with the church to continue what we are doing. Seconded by Greg Carlson **PASSED** (One opposing vote)

- Discussion about having a virtual Fall Board meeting and not going to GMHC:
  - Several speakers at our annual conferences have been the result CPFI exhibit interactions.
  - At least one preceptor started regularly having students go on mission trips.
  - Much non-verbal communication takes place at meetings. (Ron Herman)
  - Virtual option better for shorter meetings (1-2 hr.). (Ron Herman)
  - Face-to-face meetings are important. Fellowship is in our CPFI name. (Greg Carlson)
  - Jeff Copeland's 3 Rules of Meetings: 1. Don't have a meeting unless needed. 2. If you have a meeting have an agenda. 3. Make a decision.
  - Nearly everyone in attendance, actual or virtual, mentioned problems with hearing each other. External speakers are needed to hear off-site attendees clearly.
- Spring Teleconference Meeting
  - Nena Lindrose and Jeff Copeland to get together to suggest dates for selection by majority.
- Update on the Congo Project
  - Bob Watt Project in the Congo—Pharmacy work that was going on in NE Congo was destroyed 15 years ago has not been reestablished. This included education, supply of medications to mission hospitals and essential medicines to communities. In a city of a million people there is not one legitimate community pharmacy. They are trying to establish a site for training of pharmacy workers and availability of medications to the community. Goal is for all of pharmacy staff to be Christians.

Fred Eckel made a **motion** to provide \$5000 of the silent auction money left over after the Hands & Feet grants to the Hope Pharmacy Project in the Congo, with accountability & promotional article & how CPFI supported that. Ron Herman seconded. **PASSED**

**MOTION:** Fred Eckel made the motion for the proceeds from the 2019 silent auction to go to the Hands & Feet Project and the Congo Project at a percentage to be set later. Seconded by Michael Merrick **PASSED**

- Other business
  - Office Manual: Nena Lindrose progressing on the project.
  - Alicia Mendez, CPFI's bookkeeper in Palm Beach Gardens, FL will be moving to a flat monthly fee beginning in January 2019.

**2019 Elections:**

- Michael Merrick stated that he spoke with Joy Greene, Mark Johnson and Daniel Wilson about serving a second term in 2019. Jeff Copeland is prayerfully considering running for a second term as president.

**Volunteers for writing 2019 FaithScript messages:**

January	Mark Johnson
February	Jeff Copeland
March	Susan Lutz
April	Tristram Ford
May	Keith Allhands
June	Dan Spadaro,
July	Nena Lindrose
August	Gene Lutz
September	Greg Carlson
October	Joy Greene
November	Ron Herman
December	Fred Eckel

**Concluding Remarks & Closing Prayer:**

President Jeff Copeland