



**May Board of Directors Meeting Minutes**  
**Osprey Room, Doubletree Myrtle Beach, SC**  
**May 23, 2019**

**Opening Comments and updates:**

President Jeff Copeland was unable to attend due to family considerations so the meeting was called the meeting to order at 8:30AM (EST) by Greg Carlson (Vice-President).

Board member Mark Johnson offered the opening prayer and a devotion about the testimony of Mr. Fred Rogers.

**Roll call and approval of minutes:**

Members present: Ron Herman (Executive Director), Nena Lindrose (Administrative Director), Daniel Wilson (Vice President), Michael Merrick (Secretary), Jeff Bates, Greg Carlson, Joy Greene, Gene Lutz, Lauren Willis, and Pakou Vang (Student representative).

Members present electronically: Dan Spadaro (Treasurer) and Fred Eckel (Immediate Past President)

Guests present: Herb Hames, Keith Allhands, and Gene Herb.

Minutes of the November 2018 board meeting in Louisville and the conference call from February 2019 that had been distributed by email were approved (M/S/C Carlson/Lindrose).

**2020 and 2021 Annual conference: (see report)**

- Keith Allhands and Herb Hames (Jessica Langdon absent) provided an update on annual conferences: 2020 BonClarken June agreement signed
- Board discussion about the 2021 conference included the following ideas:
  - 2021 possibly Myrtle Beach but also considering a place in Georgia.
    - Price may be a problem at Hilton/Doubletree Myrtle Beach. CPFI makes nothing on meals, charge for gratuities. Rates at Doubletree based on # of meals purchased.
    - Week after Memorial Day rates doubled.
  - Mark Johnson asked about other Christian retreat centers besides Bonclarken. Ridgecrest not as good as Bonclarken overall.
    - Glen Eyrie may be pricey
    - Baptist conference center in Georgia was mentioned.
    - Gene Lutz commented about a facility near Cincinnati (Christian Conference Center?)
  - Important issues to consider in making a decision:
    - 2019 Most students attending conference ever (65).
    - Conference is large source of CPFI income and important source of income.
    - Student registrations (\$40) do not even cover administrative costs.
- The committee should use these discussions to help guide their decision.

## **Finance and Fundraising: (see report)**

Treasurer Dan Spardaro reported that a \$29,296 loss on investment stocks in final quarter of 2018 had us in the red. There was also discussion about reporting from MemberClicks. The reporting of membership income from MemberClicks had several problems this year during the conversion to the new systems. Those details are being worked out, but it made the initial reports on member income appear inconsistent with previous years. Those problems are being worked out.

Nena will ask Mark Tifton with Edward Jones for appropriate guidance with investments. The board wants us to monitor and minimize any negative effects of a volatile market.

## **Publications:**

Nena Lindrose reported for editor Mary Ferrill on the status of current publications. No written report was provided.

## **Awards Committee**

Awards Committee Proposed that the student chapter award be renamed The Dr. Manasseh Heeralall CPFI Student Chapter of the Year Award. The committee motion was seconded by Jeff Bates and passed unanimously.

## **Break**

At 10:20 a break was taken. Joy Greene opened the next session in prayer.

## **Update on CPFI Prayer breakfasts:**

Gene Lutz reported that the APhA will have a prayer breakfast next year in Washington, DC. He will try to identify a speaker. It was reported that the Virginia Pharmacy Association will have Jennifer Sands as the speaker at the breakfast. Mark Johnson reported that at the ASHP Midyear last December that they met at First Presbyterian Church of Garden Grove, CA with a breakfast catered by Panera Bread. The extra food donated to the church's ministry to the needy. Ashley DeV Vaughn with the U.S. Public Health Service was the speaker. The church did not charge for the venue, but a donation was given to the church.

## **Global Missions Health Conference 2019:**

- Ron Herman will talk with IT at University of Iowa regarding recommendations for dealing with virtual meetings.
- In 2019 CPFI is not partnering with GMHC. Booth was moved to second floor. It is felt to be desirable to continue the meet and greet for pharmacists and pharmacy students.

## **Marketing:**

- Tristram Ford will continue to video devotionals. Nena to introduce Tristram to Hank.
- Joy Greene will produce another video to advertise the national meetings. She believes that Instagram and Snapchat are more used now than Facebook.
- Joy Greene suggested a group of 3 or 4 people to have a phone conference in the summer to generate interest in social media.

## **Membership and student membership:**

- Membership: Greg Carlson and Daniel Wilson – Greg mentioned making phone calls, membership age groups (graduation groups).
- Suggestion to pay a stipend to a student chapter to call lapsed members. No action taken.
- Jeff Bates suggested professional help in strategy for retaining membership. No action taken.

## Break for Lunch

Dan Spadaro offered prayer to end the session before lunch. Will continue at 12:45PM.

## New Business:

### Student Scholarship Committee

- Dan Spadaro reported on student scholarship committee – Recommended to change committee name and find a new chairman as he is retiring. Recommendation was to dissolve committee. Another report is to discuss how this will be changed.
  - Gene Lutz reported that the February meeting by phone recommended to change the purpose of the committee.
- Student chapter advisory committee: Pakou Vang. Recommendation – to change the purpose of the scholarship to fund travel grants for students to attend any official CPFI sponsored event, eg. CPFI CPFI Annual Meeting, National Student Retreat, GMHC board meeting or other CPFI board meetings or regional student retreats. The thought was;
  - Not for just any student.
  - Is student a CPFI member of student chapter?
  - Is student a member of CPFI nationally?
  - Has student served in a leadership capacity of CPFI, either locally or at a broader level?
  - Is student in good academic standing, not failing any class?
  - Submit a less than 200 word statement how attending a CPFI event will help them integrate faith into their pharmacy practice. Dan Spadaro, Jeff Copeland and Susie Kim assisted with this proposal.
  - A new application form was also submitted for approval. This may be submitted on-line.
- Discussion:
  - Joy Greene suggested that the student's chapter advisor write a half page letter on their behalf. Possibly put a cap on the number of grants per chapter.
  - \$3000 has been allocated each year to the current student project scholarship fund. Some schools provide some funding for student travel.
  - Possibly limit one event/student.
  - Possibly add the \$3000/year to the money donated to students by pharmacists at the annual meeting to avoid giving money to someone that is not able to attend and have the information already that they are members.
  - Review process of applications would be time consuming.
  - Possibly set an amount for each individual meeting.
  - Jeff Bates offered to provide a model from Cedarville's policy for travel scholarships as an example.
  - Finance Committee concern: This will be money that was budgeted but not used, which will now be money that will be spent. Nena
- Gene Lutz made a motion that the board approve the change of wording in article 11 from from the bylaws changing scholarship committee to travel scholarship committee. Motion was seconded. Motion passed. By-Laws committee will need to address the official change to the By-Laws.
  - Gene Lutz mentioned that to bring this up for a vote it would have had to have been prepared/presented a number of weeks in advance, so the first time it could be addressed is at the 2020 annual meeting.

### Healthcare Changes

- The board was informed of health care changes for Nena due to Medicare eligibility. Change results in

savings to CPFI of \$4043.52/year with better benefits for Nena. This covers Plan A, B & D. Takes effect in August.

### **Additional Discussions**

- Challenges from Congo group: late e-mails, changing list of 10 – 20 names, most of whom do not come. Paul sends e-mails in French. E-mails & phone calls after midnight, airport pickup around 11PM. Couple from the Congo that didn't register showed up late. CPFI pays for Paul's room, food, travel, etc. Other CPFI members pitch in. This was done out of Paul's mission money from CPFI. Keith volunteered to speak with Paul.
- Membership blessing which was suggested by Joy Greene at November meeting: Problem with application for renewing member, because person who donated membership needs to be credited with their membership donation, but membership needs to be given to gifted person. Desirable to have a computer record set up so that the gifted member can easily renew after the first year. Greg suggested the possibility of treating this as a coupon for the gifted person to use to register.

Mark closed the meeting with prayer including Julie and Jeff per request of Herb, and for Grace.

Meeting was adjourned.

Submitted, Michael Merrick, Secretary