



To: CPFI Board of Directors

From: Dawn Battise

11 May 2022

Re: Nominations Committee Report

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### *Position Descriptions*

During the November 2021 BOD meeting, officer position descriptions were presented for review. Edits were made and the final descriptions were approved by the Board. Copies signed by the President and Executive Director are on file with the national CPFI office.

### *2022 Nominations and Elections*

The following positions are open for nominations and elections in 2022:

- Treasurer (2 year term) - to be voted on by general membership
- Secretary (2 year term) - to be voted on by general membership
- Two Directors (3 year term) - to be voted on by general membership
- Student Representative (1 year term)- current National Student Council President or other National Student Council officer appointed by the National Student Executive Committee

First, many thanks for those who are completing their current terms: Dan Spadaro (Treasurer), Keith Allhands (Director), Susan Lutz (Director) and Sharon Baik (Student Representative).

The initial call for nominations was emailed on February 14, 2022. Updated position descriptions were provided. Based on feedback during last year's election and discussion during the November 2021 BOD meeting, the email language was updated to indicate that "the statement [of Christian faith and service] should address the assumptions listed in the position description, and your commitment to fulfill the duties." Additionally, it clarified that these materials would be submitted to the membership at large.

There was communication with several individuals who reached out to express interest, and some members were directly contacted to assess their availability. The Lord was faithful to provide nominees for every open position. Ultimately, the following individuals submitted materials and will run unopposed:

- Treasurer – Jordan Daniel
- Secretary – Dawn Battise (2<sup>nd</sup> term)
- Director – Keith Allhands (2<sup>nd</sup> term)
- Director – Dan Spadaro

Although the annual meeting is returning to an in person format, electronic voting will continue. The ballot was emailed to all members on 2 May 2022 and will close on 20 May 2022. Results will be announced at the annual meeting.

Respectfully submitted,

Dawn Battise, PharmD, BCACP

Chair, Nominations Committee

Secretary, Board of Directors